



WELCOME TO THE AOA AGM

April 26, 2020 10:00 am

Online Conference

Heartfelt 
THANKS
TO OUR VOLUNTEERS!



VOLUNTEER APPRECIATION WEEK

AGENDA

1. Welcome to the Membership
2. Call to Order
3. Voting Procedures
4. Approval of Agenda
5. Approval of 2019 AGM Minutes
6. Business Arising from the Minutes
7. Annual Reports
8. Approval of Auditor's report and audited financial statement for 2019
9. Appointment of Auditors for 2020
10. New Business
11. Nomination of Board Directors
12. Safe Sport Presentation
13. Adjournment



Voting procedures

AOA Voting Members: 18y and over Regular members + Honorary members	
FWOC	39
EOOC	139
Honorary members	8
Total:	186
Quorum is 5% of voting members	9

Proxy Vote: No member may hold more than two (2) proxies, and will notify the president before the General Meeting of any proxies held.

Annual Reports 2020

- President's report: David Campden
- Executive Director's report: Bogi Gyorfi
- Clubs' reports: the club reports were presented at the 2019 AGM last November. The 2020 club report will be presented at next year's AOA AGM in 2021
- Treasurer's report: Wayne Best



PRESIDENT'S REPORT

AOA President's report 2020

2020-04-24

I'll start by reviewing the current status of orienteering events in Alberta. As decided in cooperation with both clubs, all orienteering events have been suspended until May 31st. All youth and adult programs for the spring have been cancelled. Within the City of Calgary, there will be no orienteering events until after June 30 by an order of council that has closed all recreation facilities and cancelled permits for their use. And finally, the WCOC's, which were to be held in July, have been postponed until 2021. We will be following the government's lead on when and how orienteering activities will be resumed. I want to thank both clubs for their cooperation in making these decisions.

As a follow-up to the above, on April 23rd, Dr Deena Hinshaw announced the following:

"... today, I want to clarify that the mass gathering restrictions currently in place also apply to all summer events or festivals in Alberta.

To be clear, the orders in place prohibit gathering of more than 15 people. They also require people gathered in groups of fewer than 15 to maintain a distance of 2 metres from one another.

Albertans are prohibited from attending any event that would violate these orders."

The AOA and both clubs are currently seeking clarification on what this means for summer orienteering events. We hope to find out more soon and, if necessary, make any updates to when orienteering can resume.

As many of you know, we had our casino scheduled for March 17 and 18 in Edmonton. This was just as the COVID-19 emergency was really ramping up. Despite this, Garry Atchison did a remarkable job of ensuring we had a full crew of volunteers at the start of our first shift – only for them to be told to go home as the casino made its own decision to close. Later the same day, the provincial government officially closed all the casinos. Despite our casino being cancelled at the last moment and because of Garry's extraordinary efforts, we will still receive proceeds from the first quarter funds pool, although it will be less than budgeted. Thank you, Garry and all volunteers,!

Apart from the casino, our other main source of revenue is a grant we receive from what was Alberta Sport Connection and is now part of the Ministry of Culture, Multiculturalism and Status of Women.

As I have spoken about at the last two AGM's, the condition for receiving this grant falls under the "Funding and Accountability Framework" which works on a three-year cycle. At the end of each three-year period, a major review of every provincial sport organization's activities, in the form of a "scorecard", is held which determines their funding for the following three years. 2020 is the end of the current three-year cycle. As I mentioned last November, Bogi has been focusing her time on creating orienteering programs outside of Edmonton and Calgary with the aim of establishing orienteering in four sport zones which is the minimum requirement to keep receiving our grant money after 2020.

With this focus on outreach, as well as revenue diversification and policy development, I am confident we have done everything within our control to ensure we continue to receive funding from the province. Outside of our control was the decision to disband Alberta Sport Connection and manage

provincial sport organizations directly from the Ministry of Culture, Multiculturalism and Status of Women as well as the impacts of the COVID-19 virus pandemic on the province's economy. I don't know what effect, if any, these will have on provincial sport funding under the "Funding and Accountability Framework".

Despite the difficulties the clubs are experiencing managing their finances as a result of cancelling all spring training programs, there may be additional time available to review policies. From a personal point of view, I don't find this to be the most enjoyable way to spend my time! However, our policies provide the rules and regulations around which our clubs are governed, so it is important to make sure they are still relevant, up to date and complete. One of the new requirements for all sports in Canada is to have "Safe Sport" and "Gender Equity" policies in place. We define Safe Sport as physical and emotional safety, which includes concussion and injury prevention, and environments free from bullying, abuse, harassment, discrimination and other forms of maltreatment. Gender Equity is defined as the fair allocation of resources, programs, and decision-making to all individuals without discrimination on the basis of gender identity.

Once again, Bogi has taken the initiative on this by creating our own framework of policies to ensure we are in compliance with the new regulations. These policies aren't just something to be hidden away or discarded as not relevant to what we do – they provide guidance for adults shadowing children in the forest and identify volunteer positions that may need background screening and how to go about doing the screening.

I encourage the clubs to contact Bogi and engage her to review their own policies. This may turn out to be a more fruitful exercise than you think!

I want to finish by thanking two AOA board members who are leaving the board after this meeting. Beth Cornish has been our secretary for the past three years and will be replaced by Clarence Kort. Kitty Jones has been past president since I took over as president in 2017 and was president for three years before that. Kitty can't be replaced, not just because she is so amazing but because the position of past president can only be filled by the past president. For all the time and effort Kitty has put into orienteering at all levels – club, provincial and national, we should be having a special ceremony and celebration for her at this meeting, but that will have to wait until we can get together in person, perhaps at our November retreat. Beth and Kitty will be missed for their experience, good judgement and sound advice.

I hope you all stay safe and healthy and look forward to meeting you at an orienteering event whenever they start up again.

Regards,

David Campden

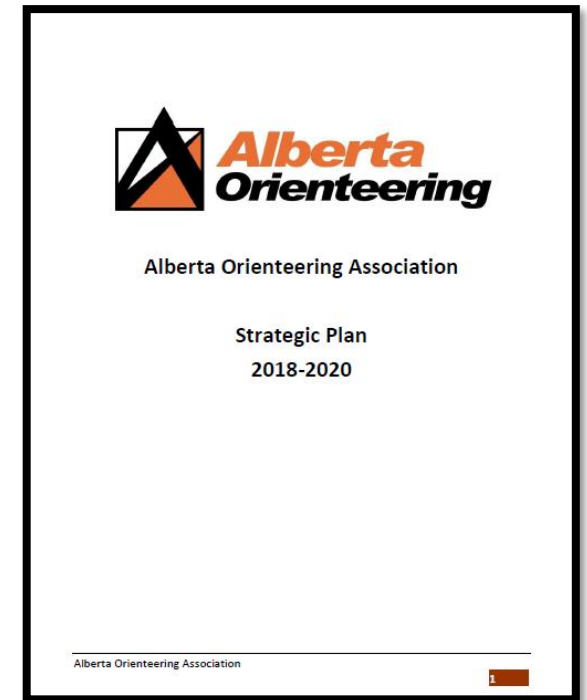


2019 & 2020 HIGHLIGHTS

ED'S REPORT

Overview

- This is the last year of the approved the 2018-20 Strategic Plan and delivery and we can say that we have successfully progressed with all of our main priorities.
- The focus was on quality sport delivery at grassroots level and to improve our internal procedures, including communication and policy manual updates.
- The achieved the 2019 goals, which included the following:
 - Outreach in new Zones including program development
 - Collaboration with other organizations to promote orienteering within multi-sport programs and building grassroots involvement
 - Improvement of communications with clubs and members
 - Continued development of coaches, officials and mappers



Annual reports

The detailed report of the achieved goals can be found on our website.

- **2019 Roadmap:**

<https://www.orienteingalberta.ca/agm-meetings.html>

- **2020 Roadmap:**

https://www.orienteingalberta.ca/uploads/1/0/2/2/102233682/roadmap_2020-q1_updates.pdf

- Unfortunately, the first (and most likely the second) quarter programs and events are majorly affected by the situation with the Corvid 19 pandemic and restrictions.

2019-Q1

2019- Q2

2019- Q3

2019- Q4

Updated Sept 2019

JAN

FEB

MAR

APR

MAY

JUN

JUL

AUG

SEPT

OCT

NOV

DEC

Outreach & Community Development

Establish partnerships with 3 communities for Microgrant project

Program development with partners

Promotion and training of leaders / community days

Evaluation of outreach programs

Start programs in September

Grant reporting

The Orange Marks the Spot / Grassroots development is high priority for outreach. Continued with the Physical Activity Micro Grant received in end of 2018 to build programming for 2019. The goal is to establish programs in 3 locations in rural Alberta: Grande Prairie, Red Deer and Rocky Mountain House. Be Fit For Life (BFFL) partnership is extended to establish the outreach programs as follows: Red Deer - delivered in May and June in partnership with Red Deer College & BFFL Center; Rocky Mtn House - programs delivered at the summer to Hela Ventura outdoor education summer school; Grande Prairie - program start is planned for September with BFFL partnership.

On time Objectives delivered

Outdoor Adventure program

Follow up with request and interest : identify opportunities for building interests for new 2020 locations

Airdrie Program, SOGO Cochrane transition, School programs

Look for new opportunities with S4L, PL, LTAD connections

Look for funding, grants, Community initiatives for 2020

Still identified as a high priority for AOA 2019 plan. Goal of identifying communities interested in developing community programs is going well. Cochrane was the first community to implement programming (in 2018) and in 2019 it transitioned to FWOC SOGO program, which continued with 30 participants. Airdrie community program was established in fall 2018 and continued in 2019 with a spring session which 45 kids attended. New outreach programming was delivered to Girl Guides Canada at their Camp Mockingbird as well as All Sport One Day programs in Cochrane locations.

On time Objectives delivered

Sport Development with Clubs Collaboration for Events

Team Alberta: establish event calendar

Leadership Retreat

EOOC AOA training camp

World-O

Build Events calendar

AOC provincials

Plan next year training camp

Plan next year event calendar

Clubs collaboration had great results in 2019. The event calendar was created to acknowledge the provincial schedule. The ALBERTA COMPASS series was established with 6 events in 2019. The collaborative EOOC-AOA Spring training camp was well attended from across the province and out-of-province elite athletes. The 2 international coaches from Denmark brought an extra level of help and expertise. The AOC provincials were organized by FWOC at Canada Cup level to support Officials Certification at O300 level. The attendance was a bit lower than expected. The events were technically good and had exceptional organization. Great sponsorship by SILVA and Gord's Running Store made it extra fun with the raffles and prizes.

On time Objectives delivered

Sport Delivery

2019 Highlights

2019 AGM report can be found here: <https://www.orienteingalberta.ca/agm-meetings.html>



2020 Highlights

The unique situation changing our AGM for the spring brings us to have the first quarter report for 2020. Much work was done to prepare for the spring programs and summer events which are now canceled due to the Covid 19 pandemic. Detailed report on the strategic portfolios can be found here in the 2020 Roadmap.



2020 Funding

Previously (Alberta Sport Connection) – Provincial Association Development Grant

We haven't got the confirmation about our annual funding contract with the AB government which use to be administered by ASC. ASC has been disbanded and its activities incorporated into the ministry of Culture, Multiculturalism and Status of Women under **Sport, Physical Activity and Recreation (SPAR)**.

Casino income

AOA casino scheduled for March 17-18, 2020 in Edmonton. It was a challenging time because the restrictions just started to take in place. The first casino date was opened than closed within an hour and second day cancelled. We were informed that we will be included in the first quarter funding distribution. It is a great news however we expect the amount be about 15% less than usual. Many thank for the EOC club members and Garry Atchison for his outstanding support to make the event happen.

Other Grants:

The remaining amount (\$2500) of the Recreation and Physical Activity Project - Micro Grant Program 2019/2020 is extended to until Nov 2020.

CEWS subsidy:

We are in the process of applying for the Canadian Emergency Wage Subsidy which would help covering the loss of programm income.

Organizational capacity



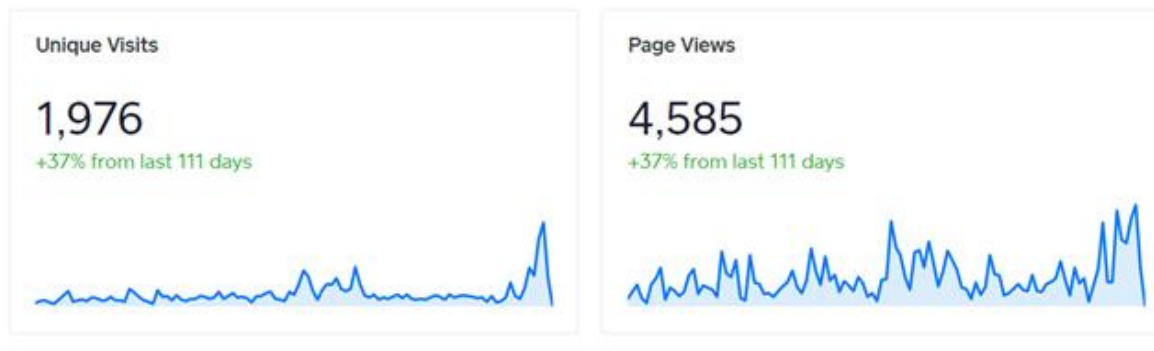
- High priority to meet Alberta Government requirements for implementing policies: Safe Sport framework and other policies
- AOA Board finished a full policy review: updated all of the old policies and created the necessary policies to be compliant with requirements. Thanks for Kitty Jones and David Campden and all the AOA board members to supporting this very important and extensive work.
- All of the AOA policies can be found here: <https://www.orienteeringalberta.ca/aoa-policies--grants.html>
- Safe Sport framework can be found here: <https://www.orienteeringalberta.ca/safe-sport-framework.html>
- AOA need to share it with the clubs and ask for identifying first steps to complete a policy review for their organization.
- Collaboration project to share information and resources and support the orienteering community remains a high priority for AOA. This year we were involved with the OC – National Team selection policy review. Many meetings, comprehensive assessment and lots of work was done to create new National Team selection policies for the international events. AOA will continue working with OC Officials committee and initiated steps to progress with coaching certifications.

Sport Delivery:

- Both Clubs organized O100 officials' courses and EOOOC completed a coaching course
- Spring programs, outreach programs and coaching courses all had to be cancelled. We will reschedule them as things get back to normal.
- WCOOC registration were set up and permits were obtained and now looking for new dates for 2021
- We are still hoping that we will be able to run some smaller events at the end of summer and help EOOOC to organize the Alberta Orienteering Championships (AOC) in September near Edmonton.
- Mapping projects will move forward as identified. EOOOC started a new map near Bruderheim FWOOC will complete the Barrier Lake- Lust creek map and a new map will be created for next year event in Crowsnest.
- New on-line programs were launched on our website which created a good opportunity to showcase orienteering and opportunities to be active outside in a safe way.
- Neighborhood adventure: <https://www.orienteeringalberta.ca/neighbourhood-adventure.html>
- Self-guided park adventure: <https://www.orienteeringalberta.ca/park-adventure.html>
- AOA will continue working promoting collaboration for events and other projects with the clubs, Orienteering Canada and other sport partners.

Communication and sport awareness

- The spring programs advertisement was launched which were going well before they had to be cancelled.
- Newsletters were sent out for officials and membership.
- With the new online programs, the social media reach was expanded, and the website views have a significant growth. (8000 people reached on social media with our most popular post). Almost 2000 unique visits on our website in the first Quarter.



Check it out here: <https://www.orienteingalberta.ca/neighbourhood-adventure...>
#AOAMap... See More

Are you looking for a FUN and SAFE outside activity?

EXPLORE

YOUR NEIGHBOURHOOD

Try the self-guided ADVENTURE

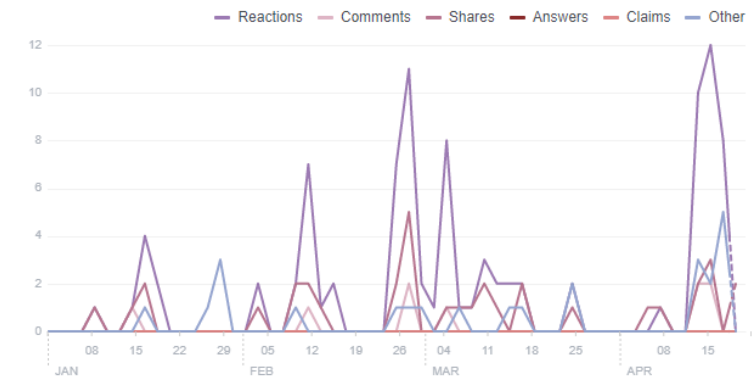
Orienteeringalberta.ca

7,801 People Reached 502 Engagements Boost Post

You and 11 others 24 Shares

Reactions, Comments, Shares and More

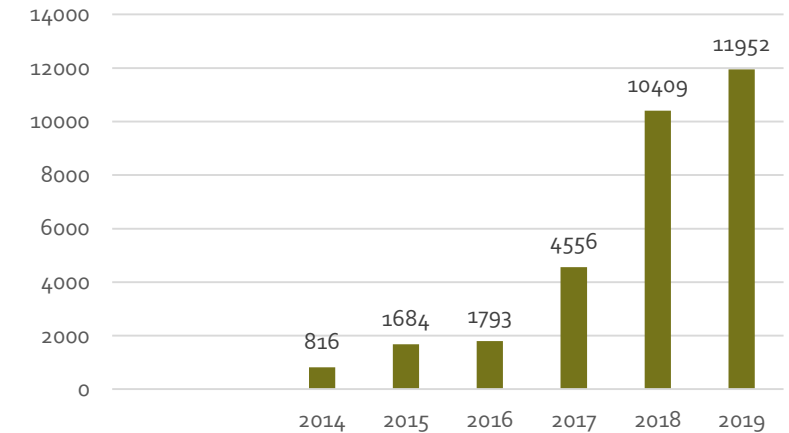
These actions will help you reach more people.



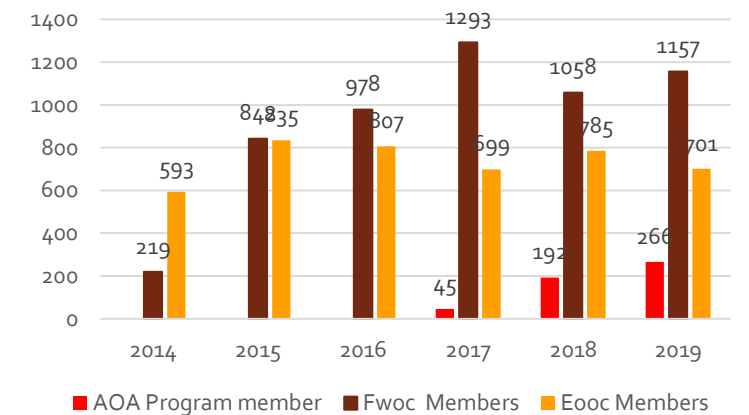
AOA Membership and Participation numbers as of 2019

		2014	2015	2016	2017	2018	2019
FWOC membership		219	842	978	1264	1022	1098
EOOC membership		78	359	481	495	433	443
AOA Program member					45	192	266
Member for a Day EOOC		515	476	326	204	352	269
Member for a Day FWOC					29	36	75
School FWOC					332	4020	2900
School EOOC					2056	3083	4947
School AOA					131	1271	1970
Total Participants		816	1684	1793	4556	10409	11968

Total Participants in Orienteering



AOA Membership 2019



Club reports

Can be found on our website:

<https://www.orienteingalberta.ca/agm-meetings.html>





TREASURER'S REPORT

Financial State Overview

	<u>Year End 2016</u>	<u>Year End 2017</u>	<u>Year End 2018</u>	<u>Year End, 2019</u>	<u>Budget 2020</u>
<u>Revenue</u>	<u>\$149,186</u>	<u>\$117,183</u>	<u>\$122,437</u>	<u>107 254.57</u>	<u>\$ 86,714.54</u>
<u>Expenses</u>	<u>\$145,931</u>	<u>\$98,707</u>	<u>\$99,009</u>	<u>118 322.95</u>	<u>\$ 98,935.74</u>
<u>Net Income</u>	<u>\$3,254</u>	<u>\$18,476</u>	<u>\$23,428</u>	<u>-11 068.38</u>	<u>-\$ 12,221.20</u>
<u>Retained Earnings</u>	<u>\$117,871</u>	<u>\$136,387</u>	<u>\$159,815</u>	<u>148 746.38</u>	<u>N/A</u>

Treasurer's report

April 26, 2020

2019 Year-to-End Report and Audit

- The final year end deficit was \$11,068.38 down from the originally budgeted deficit of \$27,026.00. See the Excel spreadsheet "[AOA Budget_OP 2020](#)" for a detailed breakdown of the variances.
- The 2019 books were audited on April 10, 2020 by a video/audio conference call that included Jean MacNaughton, Kim Kasperski, Bogi Gyorfi and myself. The Year End Balance Sheet, Income Statement and Auditors Report are available for download from the AOA website.

A big "Thank You" to Jean MacNaughton and Kim Kasperski for all the work they did before and during the conference call to make the audit possible during these challenging times. A special thanks to Bogi for providing all the reports, answering all the questions and looking up all the supporting paperwork to make this audit happen.

2020 Budget

The AOA board met in Red Deer February 9, 2020 to set the 2020 budget. With the restrictions and guidelines imposed for the Covid-19 pandemic the 2020 Budget was revised in March to reflect reduced income from our cancelled Casino and other programs and events that we had to cancel or reschedule. The revised budget can be viewed in the Excel spreadsheet "[AOA Budget_OP 2020](#)".

We should be receiving our pool payout for the cancelled Casino in May. This will be from a quarterly pool reduced by 15 days of no Casino revenue from closed facilities (at least 16-17% less money).

The original budget called for an operating deficit of \$8,371.20. With anticipated reductions in revenue along with reduced expenses from cancelled events and programs, the revised deficit is expected to be around \$12,221.20.

April 2020

AUDITORS REPORT

We have examined the accounting records, balance sheet and income statement of the Alberta Orienteering Association for the year ended December 31, 2019.

Based on the examination, it is our opinion that the financial statement presents fairly the position of the organization's regular activities at December 31, 2019 and the results of its regular activities and operations for the year then ended. We hereby approve these financial statements.

Signed in, Alberta on the 4 day of April 2020.


Jean MacNaughton, Member-FWOC


Kim Kasperski, Member- EEOC

21 April, 2020

2019
Audit

Alberta Orienteering Association
Income Statement 01 Jan, 2019 to 31 Dec, 2019

2019 Income Statement

REVENUE

Sales & Administration Revenue		
Meet Levies (Map Levies)		4 481.60
Outreach Program Revenue		5 115.55
Net Sales		<u>9 597.15</u>

Fundraising

ASC Association Dev. Program ...	46 627.00	
Alberta Volunteer Grant	2 404.76	
Rec. & Physical Activity Micro Gr...	7 166.46	
		<u>56 198.22</u>
Total Grants Revenue		
Casino Revenue	27 236.89	
		<u>27 236.89</u>
Total Casino Revenue		
Club Membership Fees		9 548.00
Total Fundraising		<u>92 983.11</u>

Other Revenue

Money Market Interest - Genera...	1 642.72	
Money Market Interest - Casino ...	61.59	
		<u>1 704.31</u>
Total Interest Revenue		
Outdoor Adventure Program rev...		2 970.00
Total Other Revenue		<u>4 674.31</u>

TOTAL REVENUE 107 254.57

EXPENSE

Cost of Goods Sold		
Inventory - Medals Alberta Cha...	1 846.69	
Inventory Cost of Goods Sold		1 846.69
Total Cost of Goods Sold		<u>1 846.69</u>

Mapping Expenses		
Mapper Contracts	5 439.00	
Mapper Expenses	3 524.20	
Basemaps Expenses	2 342.34	
Total Mapping Expenses		<u>11 305.54</u>

Sport Development Expenses		
Coaching Development	196.70	
Leadership Grant	250.00	
Program Development Grant	1 500.00	
Alberta Volunteer (Grant) expens...	2 102.50	
Training Camp Expenses	2 620.59	
Junior Development Expenses	4 989.00	
Alberta Championships Expenses	773.53	
Outreach Programming Expense	3 739.26	
Outdoor Adventure Program Exp...	2 284.06	
Rec + Physical Activity Grant Exp	7 166.46	
High Performance Grant	1 999.32	
Total Sport Development Expen...		<u>27 621.42</u>

Payroll Expenses		
Wages & Salaries	51 610.04	
EI Expense	1 125.12	
CPP Expense	2 453.64	
Total Payroll Expense		<u>55 188.80</u>

Administration

Executive Meeting	504.76	
Volunteer Training / Upgrading	1 728.39	
Miscellaneous Volunteer Expen...	198.75	
Volunteer Recognition	850.08	
		<u>3 281.98</u>
Total Volunteer Expenses		
Staff Training / Upgrading		285.71
Reteat / AGM Expenses		551.77
Total Administration Expenses		<u>4 119.46</u>

General & Administrative Expe...

Accounting & Legal		1 250.40
Advertising & Promotions		170.60
Business Fees & Licenses		151.82
Courier & Postage & Fax		279.45
Amortization Expense		3 046.79
OC Association Fees and Insura...		11 000.00
Office Supplies		209.34
Telephone - Calgary	180.00	
Internet - Calgary	480.00	
		<u>660.00</u>
Calgary Phone - Internet Expenses		
Travel		1 279.25
Webpage Expense		193.39
Total General & Admin Expens...		<u>18 241.04</u>

TOTAL EXPENSE 118 322.95

NET INCOME -11 068.38

Balance Sheet As at 31 Dec, 2019

ASSET

Current Assets		
Bank - General	22 859.91	
Bank - Casino	4 317.19	
Total Cash		27 177.10
Money Market Fund - General	94 804.52	
Money Market Fund - Casino	102.79	
Total Investments		94 907.31
Accounts Receivable	29 400.08	
Total Receivable		29 400.08
Total Current Assets		151 484.49
Capital Assets		
Office Furniture & Equipment	7 127.86	
Accum. Amort. -Furn. & Equip.	-7 127.87	
Net - Furniture & Equipment		-0.01
Training Equipment	7 284.96	
Accum. Amort. - Training Equip...	-7 141.63	
Net - Training Equipment		143.33
Total Capital Assets		143.32
Other Non-Current Assets		
Computer Software	7 000.91	
Accum. Amort. - Computer Soft...	-7 000.91	
Net - Computer Software		0.00
Total Other Non-Current Assets		0.00
TOTAL ASSET		151 627.81

2019 Balance Sheet

LIABILITY

Current Liabilities		
Deferred Grant Revenue	2 833.54	
Deferred Casino Revenue	47.89	
Total Deferred Revenue		2 881.43
Total Current Liabilities		2 881.43
TOTAL LIABILITY		2 881.43
EQUITY		
Retained Earnings		
Retained Earnings - Previous Year		159 814.76
Current Earnings		-11 068.38
Total Retained Earnings		148 746.38
TOTAL EQUITY		148 746.38
LIABILITIES AND EQUITY		151 627.81

AOA Operational Plan -Budget 2020	Budget 2019	YTD Total 2019	Variance 2019	2020 Budget	Notes	2020 Budget-Updated	Notes
REVENUE							
Sales & Administration Revenue							
Inventory Sales (compasses)		\$0.00	\$0.00				
Map (Meet) Levies	\$1,000.00	\$4,481.60	\$3,481.60	\$1,000.00		\$1,000.00	
Office Services Revenue		\$0.00	\$0.00				
Outreach Program revenue	\$2,600.00	\$5,115.55	\$2,515.55	\$2,000.00	school programs estimate		school programs estimate unsure if we can reschedule them this year
sales/ outreach program		\$0.00	\$0.00				
Sub total	\$3,600.00	\$9,597.15	\$5,997.15	\$3,000.00		\$1,000.00	
Fundraising							
Association Development Program Grant (Alberta Sport Connection)	\$46,142.00	\$46,627.00	\$485.00	\$46,381.00	projected if no changes	\$46,381.00	projected if no changes
Alberta Sport Connection Hosting Grant		\$0.00	\$0.00	0		0	discontinued
Other Grants		\$0.00	\$0.00		Applied for Red Deer project	\$0.00	on hold for 2020
Grant: Volunteer screening	\$2,500.00	\$2,404.76	(\$95.24)				
Gov. of AB:Rec.& Physical Activity Micro Grant	\$10,000.00	\$7,166.46	(\$2,833.54)	\$2,833.54	left over grant money	\$2,833.54	left over grant to be used by Nov 30, 2020
Employment Grants		\$0.00	\$0.00				
Casino Revenue	\$27,236.76	\$27,236.89	\$0.13	\$35,000.00	estimated : 70000 (divided for two years)	\$25,000.00	reduced estimate to 50000
Donations			\$0.00				
Membership Fees	\$10,000.00	\$9,548.00	(\$452.00)	\$9,000.00	this is for based on the 2019 membership numbers, as we use the previous year numbers	\$9,000.00	
Sub total	\$95,878.76	\$92,983.11	(\$2,895.65)	\$93,214.54		\$83,214.54	
Other Revenue							
Interest Revenue	\$800.00	\$1,704.31	\$904.31	\$1,500.00		\$1,500.00	
Training Camp Revenue		\$0.00	\$0.00				
Official Clinic Revenue		\$0.00	\$0.00				
Coaching Clinic Revenue		\$0.00	\$0.00				

2019 Budget vs
Actuals and
2020 Budget
updated

Retreat Revenue		\$0.00	\$0.00				
Crowsnest Pass 2020 Revenue		\$0.00	\$0.00	\$3,000.00	Barebones event (150 x \$20)	\$0.00	Barebones event 150X \$20 - postponed to 2021
Mapping Revenue		\$0.00	\$0.00				
Miscellaneous Revenue		\$0.00	\$0.00				
Outdoor Adventure Program revenue (RD, Airdrie)	\$2,000.00	\$2,970.00	\$970.00	\$3,000.00		\$1,000.00	Hoping to do Fall programs
Sub total	\$2,800.00	\$4,674.31	\$1,874.31	\$7,500.00		\$2,500.00	
TOTAL REVENUE	\$102,279	\$107,255	\$4,975.81	\$103,715		\$86,715	
EXPENSE							
Cost of Goods Sold							
Inventory /medals/trophies	\$1,000.00	\$1,846.69	\$846.69	\$1,900.00	Silva order for prizes & raffle. WCOC	\$800.00	updated Silva order for the compasses we ordered
Inventory Compasses		\$0.00	\$0.00				
Adjustment write-off		\$0.00	\$0.00				
Sub total	\$1,000.00	\$1,846.69	\$846.69	\$1,900.00		\$800.00	
Mapping Expenses							
Mapper Contracts	\$9,000.00	\$5,439.00	(\$3,561.00)	\$5,000.00	Edmonton and Crowsnest	\$5,000.00	Edmonton and Crowsnest
Mapper Expenses		\$3,524.20	\$3,524.20	\$2,000.00	Edmonton and Crowsnest	\$2,000.00	Edmonton and Crowsnest
Basemaps Expenses	\$3,000.00	\$2,342.34	(\$657.66)	\$3,000.00	spent on lidar for Edmonton and Crowsnest	\$3,000.00	
Miscellaneous Mapping Expense	\$2,000.00	\$0.00	(\$2,000.00)		no longer used		no longer used
Sub total	\$14,000.00	\$11,305.54	(\$2,694.46)	\$10,000.00		\$10,000.00	
Sport Development Expenses							
Official Development	\$1,000.00	\$0.00	(\$1,000.00)	\$250.00		\$250.00	
Coaching Development	\$2,000.00	\$196.70	(\$1,803.30)	\$1,000.00	Evaluator course and NCCP courses	\$500.00	NCCP courses
Pursuit of Athletic Excellence	\$0.00	\$0.00	\$0.00	\$0.00	no longer used	\$0.00	no longer used
Leadership Grant	\$2,000.00	\$250.00	(\$1,750.00)	\$1,000.00	max amount	\$500.00	reduced
Training Camp Expenses	\$2,000.00	\$2,620.59	\$620.59	\$1,200.00	Provincial camping booking for WCOC	\$0.00	camping booking for WCOC

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Junior Development Expenses (Team Alberta)	\$5,000.00	\$4,989.00	(\$11.00)	\$3,000.00	Club's support grant	\$1,000.00	Reduced as there is lack of programming at spring
High Performance Grant	\$2,000.00	\$1,999.32	(\$0.68)	\$2,000.00		\$2,000.00	Unconfirmed if any National Team travel will be arranged
Program Grant (SOGO Access-Underrepresented Group, Event hosting Grant)	\$1,000.00	\$1,500.00	\$500.00	\$1,500.00	Separate these into two grants - under represented groups and major event hosting	\$500.00	Underrepresented groups will be available but no major event hosting
Alberta Volunteer Grant expenses	\$2,404.76	\$2,102.50	(\$302.26)				
Rec.& Physical Activity Micro Grant exp	\$10,000.00	\$7,166.46	(\$2,833.54)	\$2,833.54	leftover grant needs to be spent in March	\$2,833.54	leftover grant needs to be spent by Nov
Outreach expense	\$3,000.00	\$3,739.26	\$739.26	\$2,000.00		\$1,000.00	
Outdoor Adventure program expense	\$2,500.00	\$2,284.06	(\$215.94)	\$3,000.00		\$1,500.00	
			\$0.00				
AOA Champ + other clinic expense	\$1,000.00	\$773.53	(\$226.47)	\$1,000.00	BBQ and prizes for Edmonton AOC	\$800.00	BBQ for Edmonton AOC
Sub total	\$33,904.76	\$27,621.42	(\$6,283.34)	\$18,783.54		\$10,883.54	
Payroll Expenses							
Wages & Salaries	\$47,810.00	\$49,810.04	\$2,000.04	\$48,334.92		\$48,334.92	Will apply for CEWS and hoping to recover 3 month salary at 75% subsidy.
Health Care Allowance	\$1,800.00	\$1,800.00	\$0.00	\$1,800.00		\$1,800.00	
EI Expense	\$1,300.00	\$1,125.12	(\$174.88)	\$1,108.92		\$1,108.92	
CPP Expense	\$2,400.00	\$2,453.64	\$53.64	\$2,448.36		\$2,448.36	
Sub total	\$53,310.00	\$55,188.80	\$1,878.80	\$53,692.20		\$53,692.20	
Administration							
Executive Meeting	\$1,500.00	\$504.76	(\$995.24)	\$800.00	Change to cloud service from Pragmatic	\$800.00	Change to cloud service from Pragmatic plus face to face board meetings
Volunteer Training / Board Development	\$1,500.00	\$1,728.39	\$228.39	\$500.00		\$0.00	
Miscellaneous Volunteer Expenses		\$198.75	\$198.75	\$200.00		\$200.00	
Volunteer Recognition	\$1,000.00	\$850.08	(\$149.92)	\$1,000.00		\$500.00	
Staff Training / Upgrading	\$500.00	\$285.71	(\$214.29)	\$250.00		\$100.00	
Leadership Retreat / AGM Expenses	\$3,500.00	\$551.77	(\$2,948.23)	\$3,000.00	AGM and leadership summit	\$1,000.00	AGM and leadership summit: looking for one day option
COC/WCOC 2020 Expenses		\$0.00	\$0.00	\$500.00		\$0.00	
CIP Grant expenses		\$0.00	\$0.00				

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Sub total	\$8,000.00	\$4,119.46	(\$3,880.54)	\$6,250.00		\$2,600.00
General & Administrative Expenses						
Advertising & Promotions, Branding	\$1,000.00	\$670.60	(\$329.40)	\$800.00		\$800.00
Accounting	\$1,500.00	\$750.40	(\$749.60)	\$1,300.00	Sage accounting tees and bookkeeping	\$1,300.00
Bad Debt		\$0.00	\$0.00			
Business Fees & Licenses	\$200.00	\$151.82	(\$48.18)	\$200.00		\$200.00
Courier & Postage & Fax, PO box rental	\$350.00	\$279.45	(\$70.55)	\$300.00		\$300.00
Service Charges Visa/MC/Bank/Zone4	\$200.00	\$0.00	(\$200.00)	\$0.00		\$0.00
Amortization Expense	\$1,300.00	\$3,046.79	\$1,746.79	\$2,400.00		\$2,400.00
Affiliation/Membership fees	\$100.00	\$0.00	(\$100.00)			
OC Association Fees & Insurance	\$11,000.00	\$11,000.00	\$0.00	\$11,000.00		\$11,000.00
Office Expenses/supplies	\$500.00	\$209.34	(\$290.66)	\$300.00		\$300.00
Miscellaneous Expenses (-SPOT-)	\$330.00	\$0.00	(\$330.00)	\$0.00		\$0.00
Rent		\$0.00	\$0.00	\$0.00		\$0.00
Repair & Maintenance		\$0.00	\$0.00	\$0.00		\$0.00
Tel Calgary Office	\$180.00	\$180.00	\$0.00	\$180.00		\$180.00
Internet Calgary Office	\$480.00	\$480.00	\$0.00	\$480.00		\$480.00
Travel	\$2,000.00	\$1,279.25	(\$720.75)	\$1,500.00		\$1,000.00
Webpage/Communication Expense	\$250.00	\$193.39	(\$56.61)	\$200.00		\$200.00
Sub total	\$19,390.00	\$18,241.04	(\$1,148.96)	\$18,660.00		\$18,160.00
Fundraising Expenses						
Casino Event Expenses	\$0.00	\$0.00	\$0.00	\$2,800.00		\$2,800.00
Sub total	\$0.00	\$0.00	\$0.00	\$2,800.00		\$2,800.00
			\$0.00			
TOTAL EXPENSE	\$129,604.76	\$118,322.95	(\$11,281.81)	\$112,086		\$98,936
NET INCOME	(\$27,326.00)	(\$11,068.38)	\$16,257.62	(\$8,371)		(\$12,221)
	Budget 2019	Actuals 2019	Variance 2019	Budget 2020		Updated Budget 2020

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Appointment of Auditors for 2020

Election of Directors

Refresher AOA Bylaws: Section 5.1.4 Election of Directors

- There must be a President, Treasurer and Secretary. There can be a maximum of 12 other Directors.
- A term of service = maximum of 3 years.
- Maximum of 2 consecutive terms in any one position.
- President cannot serve consecutive terms, but can serve a 4th year if willing and there's no one else.

2020 AOA BOARD Nominations

AOA Board role	Proposed	Status	Nominations
President	David Campden	Last year as president	Will stay
Treasurer	Wayne Best	1 st year as treasurer	Will stay
Secretary	Clarence Kort	First term first year as Secretary	Needs nomination
Technical Director	Marsha Fehr	First term seconds year	Will stay
Member at Large	Andree Powers	Stays as 3. year as Member at Large	Will stay
Past President	Kitty Jones	Completed her term	Will not be filled
Member at Large			Vacant
Mapping Director			Vacant
Skills & Dev. Director			Vacant

Safe Sport Framework

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FOR ALL THAT
YOU DO !

